

## Kittitas County Commissioners Agenda Staff Report

**AGENDA DATE:**

08/01/2017

**ACTION REQUESTED:**

Request the Board of County Commissioners to sign the Shredding Service Agreement #14668573 Addendum #03202017 with Secure Shred.

**BACKGROUND:**

Several County departments are contracting with Secure Shred to do our shredding. The contact addendum is to add Juvenile and Human Resource for scheduled pickup instead of having “an on call basis”.

This addendum is adding additional department locations from the original agreement that was signed September 15<sup>th</sup>, 2015

**This addendum is adding Human Resource and Juvenile as an additional department**

**RECOMMENDATION:**

Recommend the Board approve and sign the addendum #03202017 with Secure Shred.

**HANDLING:**

Return originals to Judy she will mail and obtain signatures

**LEAD STAFF:**

Judy Pless